

personalized Park Bench

program

PERSONALIZATION be specific

specify all upper case, italics, etc.

print EXACTLY what you want;
NO phone orders are accepted

3 lines, 42 characters per line

count all punctuation & spaces

1 _____

2 _____

3 _____

Allow 12-14 weeks for delivery once inscription is approved & up to 4 weeks for installation.

LOCATION public-owned space based upon availability

please choose from the Winter Park Golf Course, Kraft Azalea Garden or Train Station [pricing below]. [Central Park and Park Avenue are no longer available.]

1st choice _____

2nd choice _____

3rd choice _____

CONTACT your information

name _____

address _____

city/state/zip _____

email _____ phone _____

PRICING subject to change

\$3500 & \$5000 train station

prices includes memorial plaque & installation

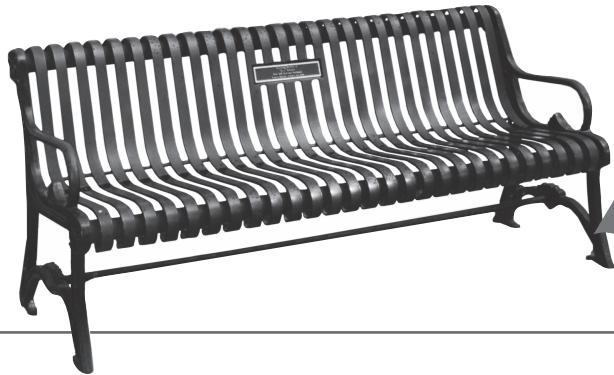
make checks payable to **City of Winter Park**
mail to **Parks & Recreation Department**
721 W. New England Ave. | Winter Park, FL 32789

The city reserves the right to remove or relocate benches when they interfere with safety, maintenance or construction activities. Donors will be contacted for alternate location options. At end of each bench life cycle, donor will be contacted with replacement options. Please see the next page for rules & regulations.

for questions & more info

407-599-3357 or
kthompson@cityofwinterpark.org
407-599-3454 fax





personalized Park Bench

proceeds benefit

keep winter park beautiful
KEEP AMERICA BEAUTIFUL AFFILIATE

RULES & REGULATIONS

purpose

It shall be the responsibility of the donor to provide the Parks & Recreation Department with a current address for purposes of notification regarding their donation. For the purposes of notification, the city will attempt to contact the donor, notifying the donor of changes related to the status of the donation (i.e. a need to remove, relocate, or substantially renovate).

cost

The city has an interest in ensuring that the donor covers the full-cost of the purchase, installation, and maintenance during the expected life cycle of donated park elements. Installation of donated park elements, including the donor acknowledgment/memorial plaques, will be completed under the supervision of city personnel. The installation will be scheduled at a time and date as determined by the Parks & Recreation Department so as not to unnecessarily interfere with routine park maintenance activities.

removal and/or relocation

This section applies to both existing and new donations. The city reserves the right to remove and/or relocate donated park elements and their associated donation acknowledgments/memorial plaques, when they interfere with site safety, maintenance, or construction activities. In accordance with previously stated procedure in this policy, the city will attempt to contact each identifiable donor notifying the donor of any action related to the disposition of the donation.

In certain circumstances, such as safety or emergency situations, the notification may be made after the action is taken. In the event a donation must be permanently removed, the city will seek an alternative location consistent with this policy. If no such location can be found, the information contained on the acknowledgement/memorial plaque may be, at the donor's request, transferred to a brick in the city's Brick Program.

life-cycle term

At the end of the life-cycle term, the donor may choose to extend the life-cycle term by paying for the current value of a new donation and its associated maintenance cost. The city reserves the right to seek a new donor for the donation at the end of the established life cycle should the original donor choose not to renew the donation or if the city has not been able to contact the original donor. The city also reserves the right to remove the donated item when it has exceeded its expected life cycle.



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