



# ORGANIZATIONAL SUPPORT APPLICATION

## WINTER PARK COMMUNITY REDEVELOPMENT AGENCY

### FY 2014-2015

#### I. COVER SHEET & AUTHORIZATION PAGE

<b>Legal Name of Organization:</b>			
<b>DBA:</b>			
<b>Mailing Address:</b>			
<b>CEO/President:</b>		<b>Email:</b>	
<b>Telephone:</b>		<b>Fax</b>	
<b>Contact Person:</b>		<b>Title:</b>	
<b>Telephone:</b>		<b>Email:</b>	
<b>Federal ID #:</b>		<b>501(c)(3)#:</b>	
<b>Website:</b>			
<b>Title of Program Requesting Funding:</b>		<b>Amount Requested:</b>	

#### Authorization

Our signatures certify that to the best of our knowledge the information contained in this proposal is accurate, complete and consistent with our organization's Mission, Articles of Incorporation and By-Laws and that we have the legal authority to sign below. Florida has a very broad public records law. As a result, upon request, unless otherwise exempt, any written communication created or received by City of Winter Park officials and employees will be made available to the public and media. Furthermore, under Florida law, email addresses are public records.

\_\_\_\_\_  
Board Chairperson (print)

\_\_\_\_\_  
Director/CEO/President (print)

\_\_\_\_\_  
Board Chairperson (sign)

\_\_\_\_\_  
Director/CEO/President (sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## II. ORGANIZATIONAL OVERVIEW

**Instructions:** Use the space below or as an attachment, please provide the following:

1. **Organization's History and Mission Statement:** Provide a brief organization history and mission statement that includes organization's goals and objectives, service area, and location. Include proof of corporate status / 501 (C)(3) Determination Letter from the IRS (*Not to exceed 1 page*).
2. **Major Organization Activities and Accomplishments during the Past Year:** Provide information on major activities such as special events and organization/program achievements. (*Not to exceed ½ page*)
3. **Organization Partnerships and/or Collaborations:** List any organizations with which your organization has partnerships and/or collaborations and attach any partnership agreements, letters or MOUs to this application.

### III. USE OF FUNDS

1. **Funding Description:** Provide a description of the program that funds are being requested for, including demographic that is being served, number expected to be served, and benefit to be derived by the community. If a project or program already exists and is funded without public dollars, explain how additional funds will improve/increase existing programs/projects. *(May attach supporting documentation as necessary.)*
  
2. **Need for Public Funding:** Identify how the program supports the mission of the CRA.
  
3. **Program Budget:** Please include a copy of the proposed budget for the program identifying funding sources and expenditures. Be sure to identify what expenses a CRA grant would be used for. Budget should be for the year funding is requested.
  
4. **Program History:** If the program was administered in prior years, include results from the most recent year. These should include financial and demographical information that reflects the program's outcome.
  
5. **Marketing:** Description of how CRA sponsorship, if granted, will be publicly acknowledged (i.e. logo to be used on printed materials, CRA logo placed on website, etc.)