



**CITY OF WINTER PARK
BUILDING & PERMITTING SERVICES
DEPARTMENT**
permits@cityofwinterpark.org

NOTICE: Provision of these items is required to process your permit application

SOLAR PHOTOVOLTAIC PERMIT CHECKLIST

As the applicant, I confirm that the following items have been provided as required.

1. _____ Complete Building/Site Permit application.
Note: Flat Rate Building Permit Fees for Solar PV Installation: Tier I-\$50, Tier II-\$150.
2. _____ Original certified copy of the recorded Notice of Commencement for valuation over \$2,500.00 (where available). Required upon pickup of permit.
3. _____ Three complete sets of construction drawings signed, dated and sealed by a FL registered engineer or architect for structural attachment
4. _____ One copy of Florida Solar Energy Center Approval letter.
5. _____ Completed Agreements with City of Winter Park Electric Utility

Signature of Applicant _____ Printed Name _____ Date _____