As the applicant, I confirm that the following items have been provided as required. (Please attach items in the order listed.)

1. _______ Complete Building/Site Permit application.
   
   **Note:** The permit valuation amount listed on the Permit Application is the actual cost of construction of the building and all systems within the building (such as electrical, plumbing, and mechanical systems) as reflected in the construction contract.

2. _______ Original certified copy of the recorded Notice of Commencement (where available). Required upon pickup of permit.

3. _______ Three complete sets of construction drawings signed, dated and sealed by a FL registered engineer or architect – locator map, architectural, structural, mechanical, plumbing, electrical, gas and fire sprinkler.

4. _______ Two copies of project specifications, energy calculations; certified truss engineering; garage door, window and entry door installation detail with FL Product Approval or Miami-Dade notice of acceptance information.

5. _______ Copy of lake front, stream front or canal front approval from Planning and Zoning Commission (where applicable – exterior alteration only).

6. _______ Notarized letter of approval from Homeowners Association authorizing **exterior alteration only**.

Signature of Applicant ______________________ Printed Name ______________________ Date __________

* Minor alteration applies to improvements not exceeding 25% of Orange County Appraiser’s Value of the building – www.ocpafi.org